



BALTIC SEA REGION UNIVERSITY NETWORK

STEERING COMMITTEE MEETING

Minutes

Date: Thursday, 21 March 2013 at 17.00-19.00

Place: University of Latvia, Riga (main building), room 240

Members

Kari Hyppönen President Chairman
Janis Stonis Vice-President, Vice-Chairman
Eliisa Särkilahti University of Turku
Aleksas Pikturna Vilnius University
Agata Luniewska Gdansk University of Technology
Elzbieta Fonberg-Stokluska Warsaw School of Economics
Virve-Anneli Vihman University of Tartu
Regina Karvelienė Šiauliai University
Irina Ledchenkova Yanka Kupala State University of Grodno
Stanislav Tkachenko St. Petersburg State University

Igor Zhoukovski Immanuel Kant Baltic Federal University

Substitutes

~~Uldis Sukojskis Riga Technical University~~
~~Markku Sutinen University of Turku~~
~~Arūnas Komka Vilnius Gediminas Technical University~~
Jerzy Jaroszewski University of Warmia and Mazury in Olsztyn
~~Alejozy Nowak University of Warsaw~~
~~Aira Lepik Tallinn University~~
Sigitas Stanys Kaunas University of Technology
~~Zoya Scheglova Yanka Kupala State University of Grodno~~
Dmitry Vasilenko St. Petersburg State University of Economics and Finance
~~Elvira Kaminskaya Yaroslav the Wise Novgorod State University~~

Secretariat

Alina Grzhibovska
Ieva Grase

SC members and substitutes contact information: <http://www.bsrn.org/organisation/steering/>

1. Opening of the meeting

Chairman opened the meeting and welcomed the participants.

2. Adoption of the agenda

Agenda circulated to SC on 14 March 2013 was adopted.

3. Approval of the minutes of the previous meeting

Draft minutes of the SC meeting held in Riga on 16 January 2013 and circulated on 7 February 2013 were approved – **Annex 1**

4. Announcements

- Ms. Agata Luniewska was appointed to replace Mrs. Aniela Tejchman as of 1 February 2013
- Chairman's information (meetings and visits):
 - Riga, Latvia 5 February 2013 (EuroFaculty meeting at the University of Latvia, meeting with BSRUN Secretariat)
 - Helsinki, Finland 14 February 2013 (Finnish MFA, discussions on the CBSS priorities)

- St. Petersburg, Russia 25 February 2013 (meeting with the representatives of St. Petersburg State University of Economics)
- St. Petersburg, Russia, 19-20 March 2013 (Congress “Baltic Week”)

- Printing of the new brochure

New members were asked to send a description of the university (350 characters with spaces) and a logo for the brochure. The information of the current members was taken from the previous brochure. 200 brochures were printed for promoting the interest between our member institutions and for advertising the network during the seminars and workshops.

- Prof. Andrei Korol is the new Rector of Yanka Kupala State University of Grodno since 1 March 2013.

5. Membership situation

- Rejoining of BSRUN by Grodno State Agrarian University

Grodno State Agrarian University has expressed the wish to rejoin, now the President and Secretariat are waiting for a formal letter and signed agreement by Rector Prof. Vitold Kazimirovitch Pestis. The Rector should also inform BSRUN President and Secretariat of the person who will be the administrator contact for BSRUN at Grodno State Agrarian University.

- As agreed on 16 January SC meeting: National Mineral Resources University and St. Petersburg State University of Culture and Arts (the payment for 2011 and 2012 had not been made by 31 January 2013) had been excluded from the network.

6. BSRUN budget

- BSRUN agreement para. 3.3.6. stipulates that SC decides annually on the use of the collected fees on the basis of the proposal and the report of expenditures by the coordinating institution (now the University of Latvia).

Budget for 2013 (first half of the year) – **Annex 2**

- Membership fee for 2013

Since there are two major events during the spring term of 2013, the Secretariat needs to start collecting the membership fees early in the year to cover the costs incurred. Therefore as the SC proposed on 19 October 2012 members were asked in advance for their approval of a membership fee of 1000 € for 2013 so that the bills could be sent out already before PM.

Deadline of payments for 2013: 28 February 2013

BSRUN membership fee invoices were sent out on 16 January 2013.

Table of those BSRUN member institutions that have paid the membership fee for 2013 by 19 March 2013:

Belarus	Yanka Kupala State University of Grodno
Estonia	University of Tartu
	Estonian University of Life Sciences
	Tallinn University
Finland	University of Turku

	University of Eastern Finland
Latvia	University of Latvia
	Latvia University of Agriculture
	Riga Technical University
Lithuania	Šiauliai University
	Kaunas University of Technology
	Mykolas Romeris University
	Lithuanian University of Educational Sciences
	Vilnius University
	Vilnius Gediminas Technical University
Poland	Gdansk University of Technology
	University of Warsaw
	Warsaw School of Economics
	University of Warmia and Mazury in Olsztyn
Russia	Immanuel Kant Baltic Federal University

Mrs. Alina Grzhibovska informed about the situation with BSRUN membership fee payments.

7. Plenary Meeting 2013

List of participants – **Annex 3**

Plenary Meeting Agenda – **Annex 4**

BSRUN Membership admission agreement – **Annex 5**

SC took note of the documents and discussed the items on the PM agenda and the draft agreement.

On 20 March BSRUN Secretariat received the letter from Prof. Jerzy Jaroszewski where he expresses the UWM wish to coordinate the network for the next 3-years period.

SC proposed for the PM the University of Warmia and Mazury Letter of Interest.

SC agreed that BSRUN Membership admission agreement should also determine the annual membership fee issue.

8. BSRUN future activities

➤ Future Annual BSRUN Forums

- Annual BSRUN Forum "Green University" at the University of Warmia and Mazury Green Campus in Olsztyn on 30-31 May 2013

The information on how to travel to Olsztyn was available at the meeting.

➤ CBSS-BSRUN university cooperation:

- CBSS SEBA project event, Kaliningrad, Russia, preliminary date 7 June 2013
- CBSS-BSRUN event on university cooperation including EuroFaculty, Summer University etc.

➤ Enhanced cooperation in teaching and research

- Activities in the autumn of 2013 and the spring of 2014 with a possible planning meeting to be organised in the autumn of 2013 or during the Annual BSRUN Forum in Olsztyn in May.

SC was invited to discuss future activities for BSRUN.

9. Date of the next meeting

At the previous SC meeting on 16 January 2013 in Riga it was decided that SC will meet, on an average, three times per year.

SC was invited to discuss the possible date of the next meeting.

The next SC meeting could be organized in October 2013

10. Any other business

There was no other business.

11. Closing of the meeting

Chairman closed the meeting at 19 and thanked SC for their contribution.